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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 3rd May, 2017

Dear Councillor,

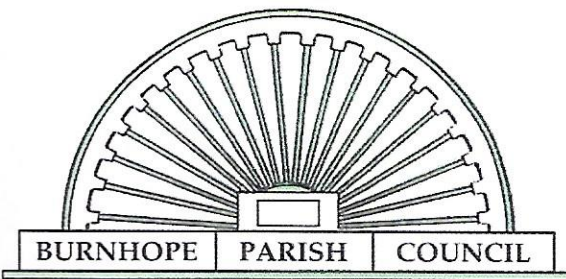
Your attendance is invited at the Annual Meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope School, on **Thursday 11th May, 2017** commencing at **6:00 p.m.**

Yours faithfully,

PETER HUGHES
Clerk

A G E N D A

1. **APPOINTMENT OF CHAIR**
2. **CHAIR'S REMARKS RE 2016/17**
3. **APPOINTMENT OF VICE-CHAIR**
4. **PARISH PRECEPT**
5. **CHEQUE SIGNATORIES**
6. **DATES OF MEETINGS**
7. **APPOINTMENT TO OUTSIDE BODIES**
Burnhope Partnership
Community Centre
Smaller Councils
HAGGRID
Mid Durham Area Action Partnership
Friends of Burnhope War Memorial



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Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope School on **Thursday, 11th May, 2017**, at the conclusion of the Annual Meeting which will be held at 6.00 p.m..

Yours faithfully,

PETER HUGHES
Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**
To consider the minutes of the meeting held on the 6th April, 2017.
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held in Burnhope School on Thursday, 6th April 2017 at 6:00 p.m.

Present

Councillor D. Coates (Chair)

Councillors H. Barron, K. Barron, J. Box, F. Dawson, A. Gibson, B. Henderson, and T. Metcalf.

In attendance

In attendance were County Councillors O. Johnson and R. Young, PC I. Nelson and PCSO L. Jackson.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillor G. Smith.

War Memorial

Andy Coulthard of the Area Action Partnership was in attendance to provide information about the budget and cash flow projections for the War Memorial project. Copies of the documents were circulated. Mr. Coulthard reminded Members that they had previously agreed to contribute £2,000 towards the overall cost of the scheme.

Other funding was as follows: -

Contributor	Contribution £
War Memorial Trust	63,330.00
Neighbourhood Budget	10,239.00
County Durham Community Fund	3,000.00
Heritage Lottery Fund	9,700.00

The meeting was advised that it was necessary for the Parish Council to contribute a further £2,428 to the County Council but this could be reclaimed via the County Durham Community Fund grant to the Friends of the War Memorial,

RESOLVED that:

1. The funding position be noted and that the Parish Council's total contribution to Durham County Council in connection with the War Memorial Project be in the sum of £4,428 as set out above.
2. Andy Coulthard be formally thanked for his work on this project.
3. A letter of thanks be forwarded to Peter Dunn of Durham County Council for the work he had undertaken on this project.

Police Report

PC I. Nelson presented the Police Report as follows:

- Problems with motor bikes and quad bikes.
- Mini Police continued to work with Speedwatch and have also visited Spennymoor Police Station.
- Parking problems, Meadowfield – volume of traffic.
- Speed laser gun currently being re-calibrated.
- Fire at Wardles Bridge Inn.

Partnership Report

Councillor Henderson advised that there was one vacant allotment. Applications were still being submitted for grants.

Community Centre Report

Councillor J. Box advised that the closing date for tenders relating to the Community Centre building work was 21st April 2017.

Minutes

RESOLVED that the Minutes of the Meeting of the Parish Council held on 2nd March 2017 be approved as a correct record.

Finance Report

The Clerk reported that there had been no payments since the last meeting.

Planning Matters

The Clerk reported on the following planning matters:

1. Application submitted but later withdrawn:

17/567 - Site of Wishing Well, The Avenue, Burnhope. – 6 semi-detached houses – Application Withdrawn.

2. Applications determined by Durham County Council:

17/305 – Stream Valley Farm, Burnhope – Retention of lunge pen, horse walking area etc. – Approved.

16/3446 - Stream Valley Farm, Burnhope – Children's play house, vegetable beds etc. – Approved.

16/2733 – 5 Front Street, Burnhope – Erection of general purpose agricultural building – Refused.

3. Applications received by Durham County Council:

St. John's Church, Burnhope – storage for Calor gas bottles and associated paving – No objection.

17/986 - Land west of Board Inn, Site 1 Holmside Lane, Burnhope – 1 Dwelling House – No objection.

17/988 – Land west of Board Inn, Site 4a Holmside Lane, Burnhope – 1 Dwelling House – No objection.

17/799 – Old Vicarage, Burnhope – Detached garage – No objection.

17/986 – 2 Peartree Terrace, Burnhope – Single storey, pitched roof extensions to front and rear – No objection.

17/733 – Land north of St. John's Mews, Burnhope – Retirement Village comprising 28 units including 2, 3 and 4 bedrooms and garages – Durham County Council be requested to look at the application in accordance with the village development limit and all relevant policies.

Correspondence

The Clerk reported upon the following items of correspondence:

- Durham County Council – Highways Works schedule.
- Durham County Council – BACS remittance – Precept of £6,539.
- BDO – Notice of Audit – 12th June 2017.
- Durham County Council – Notice of Uncontested Election.
- Durham County Council – Regarding action on footpath to the rear of Chapel and woodland area to the rear of the old club.
- Derwentside Action Group – regarding roads / footpaths in Burnhope. Contents noted.
- Report from the County Councillors regarding an “Official Complaint.”
- Zurich Municipal – Annual Insurance Renewal Proposal. The Clerk reported that the premiums proposed were as follows:

Period (Number of years)	Annual Premium £
1	1459.17
3	1391.81
5	1324.46

If the 5-year option was taken up it would produce a saving (compared to the 1 year option) of approximately £675 over the 5-year period. Members were advised that the War Memorial / Memorial Garden were to be covered in the sum of £200,000.

RESOLVED that the Council approves the five-year option detailed above in the sum of £1324.46 per annum and notes the situation regarding insurance cover for the War Memorial / Memorial Garden.

Miscellaneous

The Clerk to contact Durham County Council regarding the following:

1. Traffic column – Holmside Lane – Re-painting.
2. Fly-tipping of grass cuttings on the tree area of Meadowfield Estate.

Dates of Meetings

The Annual Meeting of the Parish Council will be held in Burnhope School on Thursday 11th May 2017 commencing at 6:00 p.m. The next Ordinary Meeting of the Parish Council will be held in Burnhope School on Thursday 11th May 2017 after the Annual Meeting of the Council.